

DRESS – A summary of Datatel Raiser’s Edge Synchronization System

The website to view DRESS is <http://re/sync>

Enter your username and password. This is the same as your computer login and password.

Search by:

- First name plus last name (John Doe)
- Last name / Organization name only (Martin) (Harvard)
- Constituent ID (1234)

If Address or Biodata & Phone/Email Sync Locked appears at the top of the record, than the record has been updated in both databases between the same sync dates. When locked, the data does not sync until manually unlocked.

There are two columns per record in DRESS in order to compare RE and Datatel. When there is a spouse, their record is also visible. Therefore, there are four columns in some cases.

Clicking on hyperlink of Spouse moves from current record to spouse’s record.

Yellow Field = RE and Datatel have different or missing information.

Updated By = Indicates who made the most recent change to the record.
Updated on = Date the record was last changed in each database. (The date here does not necessarily reflect the last time information on this screen was changed.)

No Valid Address = RE does not have a valid address. When this information is synced to Datatel, the address disappears on the Datatel side.

View Sync History = opens a new window that outlines sync history.

Lock Bio/Phone/Email = will lock bio/ phone/email manually.

Lock Address = will lock address manually.

Clicking on Unlock Bio/Phone/Email Sync or Unlock Address Sync (not pictured) will unlock the record and allow latest changes to be synced into other database, as long as the other database has not made an update during the same period. Before unlocking, make sure all information on your side is safe to sync over and make sure date on other side is not after “Latest system sync” date in order to avoid a locked record.

The date of the last system sync can be found in the lower left corner of the DRESS screen. This date does not mean this record has been synched on that date, but rather it indicates the last system wide sync of any records changed during the last sync period in Datatel and RE.

BIODATA & PHONE EMAIL SYNC LOCKED

Biographical Data	Datatel Student	RE Constituent	Datatel Spouse	RE Spouse
ID	12345	12345	54321	
Last Org Name	Doe	Doe	Doe	Doe
First Name	John	John	Jane	Jane
Middle Name				
Nickname			Jane	
Maiden Name				
Prefix				
Suffix	III	III		
Birthdate (yyyy-mm-dd)				
Citizenship	United States	United States		
Gender	Male	Male	Female	
Marital Status	Married	Married		
SEN				
Deceased Date (yyyy-mm-dd)				
Spouse ID	54321		0052575	52575
Updated By	dbekkering	datatel	datatel	hholtlander
Updated On (yyyy-mm-dd)	2006-07-20	2007-02-21	2005-07-28	2005-01-25
Phone/Email				
Home Phone				
Primary Pers. Email	abcd@email.com			
Address				
Type	H	No Valid Addresses		
Address Line(s)	123 Regent Street	123 Regent Street		
City	Vancouver	Vancouver		
Province/State	British Columbia	British Columbia		
Postal Code	A1B 2C3	A1B 2C3		
Country	Canada	Canada		
Updated By	re	Blackbaud Conversion		
Updated On (yyyy-mm-dd)	2006-11-02	2004-08-04		

[View Sync History](#) | [Lock Bio Phone/Email](#) | [Lock Address](#)

UNLOCK BIO/PHONE/EMAIL SYNC

Latest system sync: 5 Mar 2007